

INTERNATIONAL STUDENT REFUND AGREEMENT

New International Students

Total Refund

- Where an offer of a place is withdrawn, a visa denied or the University is unable to provide the course, all tuition fees are fully refundable. If the offer was made on the basis of incorrect or incomplete information being supplied by the applicant/student, the University reserves the right to retain 10 per cent of the tuition fee for one semester.
- For new prospective students with conditional offers, if conditions stipulated in the Letter of Offer cannot be met, all tuition fees are fully refundable.

Partial Refund

- New students who, after accepting an offer of a place, give at least 10 weeks' notice prior to commencement of the study period that they are unable to take up the offer, will receive a refund of tuition fees paid, less an administrative fee of \$550.
- New students who, after accepting an offer of a place, give less than 10 weeks' notice prior to commencement of the study period that they are unable to take up the offer, will receive a refund of tuition fees paid, less 10 per cent of tuition fees for one study period.
- New students who withdraw from the enrolled course after the commencement of the study period, but prior to the census date*, will receive a refund of 50 per cent of tuition fees paid for the semester.
- Students who withdraw from a unit for an approved reason prior to census date*, will not incur a liability for that unit, provided the student maintains a full time enrolment in that semester/study period. Any fees paid in respect of the unit will be retained as a credit towards the next semester/study period of enrolment.

No Refund

- Where fraudulent or forged documentation has been presented, the full first study period tuition fee will be retained by the University.
- New students who withdraw from a course, or units, after the census date* shall not be eligible for a refund.

Continuing International Students

Total Refund

- Continuing students who, after completion of the enrolment process, subsequently withdraw from their course prior to the commencement of the study period, will not incur a fee liability.

Partial Refund

- Continuing students who completely withdraw from their course prior to the census date* will receive a refund of 50 per cent of tuition fees paid for the study period.
- Students who withdraw from a unit for an approved reason prior to census date*, will not incur a liability for that unit, provided the student maintains a full time enrolment in that semester/study period. Any fees paid in respect of the unit will be retained as a credit towards the next semester/study period of enrolment.

No Refund

- Continuing students who withdraw from a course or units after the census date* shall not be eligible for a refund.

EXTENSION STUDY REFUND AGREEMENT

- If a unit is withdrawn before the commencement of the study period the student is eligible for a refund less a 10% administrative fee.
- If a unit is withdrawn after the commencement of the study period and prior to the census date the student is eligible for a 50% refund.
- If a unit is withdrawn after the census date the student is not eligible for a refund.

Tuition fees will be refunded in accordance with these Agreements. Please note that it is the student's responsibility to ensure that when requesting a refund the appropriate withdrawal from a course/unit form has been lodged with the University.

Census Dates for courses offered:

- Semester and Full-Year periods – 23 March, 2007 (Semester 1) and 24 August, 2007 (Semester 2)
- For non-standard periods (eg. Trimester, Quarter, Term), please see the following web link:
http://students.curtin.edu.au/study/census_dates.html

Appeal Against Refund

In the event that a student is dissatisfied with the outcome of the refund, a written appeal can be made to Fees Centre on facsimile +61 8 9266 4108.

The Department of Education Services of Western Australia has appointed a Conciliator for international students studying in Western Australia. The Conciliator has an independent grievance handling/dispute resolution role and can be contacted on (Tel) +61 8 9441 1953, (Fax) +61 8 9441 1950 or (Email) anne.duncan@des.wa.gov.au

This agreement does not remove the right to take further action under Australia's consumer protection laws.

PRIVACY STATEMENT

Any information collected from you by the University will be handled in accordance with the University's policy on maintaining the confidentiality and privacy of information.